



Student and Parent Guide

Warren County School District Bring Your Own Device (BYOD)

Overview

BYOD, or Bring Your Own Device is the practice of allowing students to bring their own mobile technology devices to school. BYOD allows students who already own mobile devices and most likely already use them at home to use them at school for educational purposes with the permission of the classroom teacher. BYOD increases the amount of technology available in the classroom, giving the students more hands-on access to technology devices for learning.

Student & Parent Participation in BYOD

Are students required to bring their own mobile device to school?

Participation in Bring Your Own Device (BYOD) is **optional**. Students are **NOT required or expected** to bring a personal mobile device to school, and a mobile device is not necessary to complete any educational assignment given to students. Parents/Guardians are NOT asked to purchase or send a new or existing mobile device to school with their child. If parents/guardians choose to allow their child to bring a mobile device to school, they are not asked to purchase additional software or apps for their mobile devices.

Which mobile devices are students allowed to bring to school?

Students will be allowed to use mobile devices including laptops, netbooks, tablets, smart phones, and eReaders when the particular type of device has been approved by the Superintendent or his/her designee and the student has the permission of the classroom teacher. Handheld gaming devices and gaming consoles are not allowed. If you choose to send a mobile device to school with your child, please review the **Warren County School District BYOD Mobile Device Chart**, which describes many mobile devices and their potential usefulness for BYOD.

Teacher Participation in Student BYOD

Will students be allowed to use their personal mobile devices anytime they want?

The classroom teacher will determine when the use of student-owned devices will be educationally appropriate and will grant students permission to use their personal mobile devices. When students are not using their personal mobile devices for activities that are approved by their classroom teacher, students should silence or turn off their devices and put them away in a location designated by their teacher (e.g. in the corner of the student's desk.) **Each school will designate whether students can use their personal mobile devices at other times or in other locations** (e.g. before school, after school, during lunch, in common areas). **When the class has a short-term substitute teacher, students will NOT be allowed to use personal mobile devices.** Long-term substitute teachers may be allowed to facilitate BYOD activities in the classroom at the principal's discretion.

How often will teachers allow students to use their personal mobile devices?

Utilizing BYOD is a significant change in the way teaching and learning take place in the classroom. Some teachers will embrace the change more quickly than others. The amount that BYOD devices will be used will vary greatly between teachers and between courses of study.

How will students who don't bring their own device participate in computer-based activities?

Teachers who plan classroom activities involving student-owned mobile devices will make plans with the understanding that not all students in the class will bring a mobile device.

Responsible Use & Digital Citizenship

Are students required to abide by the WCSD Acceptable Use Policy (AUP) for Students even when using a personally-owned mobile device?

<http://www.wcsdpa.org/files/filesystem/Policy%209950%20Technology%20and%20Internet%20Safety%20Sept%2014%2009.pdf>

Yes. Each time the student accesses the WCSD guest wireless network, the student is accepting the terms of and agreeing to abide by the WCSD Technology Acceptable Use Policy for Students.

What other rules must students follow when using a personal mobile device?

Students should always use their personal mobile devices in a responsible, appropriate, and respectful way. **The following are some examples of UNACCEPTABLE USE that will result in disciplinary action:**

- × **Using a device inside or outside of the classroom in a way that disrupts the educational environment, violates the rights of others, or invades the privacy of others, such as** using the device to cheat, violate school conduct rules, harass or bully students or staff, for unlawful purposes, or any other violations of the WCSD discipline policy.
- × **Possessing pornographic images or video on any electronic device.**

Students are allowed to record audio, record video, take photos, or publish, post, disseminate, share, or transfer audio, video, or photos **when the following conditions are met:**

- ✓ **The student has the permission of the person being recorded or photographed.**
AND
- ✓ **The audio, video, or photo/image is part of a teacher-approved activity or project.**
AND
- ✓ **The video or photo/image does NOT reveal private parts of the body that are ordinarily covered by clothing.**

Consequences for Unacceptable Technology or BYOD Conduct

If a student uses a device in violation of the law, a school rule, the Student Handbook, the Bring Your Own Device Student Guidelines, District Policy 9950 (Technology and Internet Safety) or other District policy or procedure, the student may, depending on the severity of the infraction, be subject to discipline (including the possibility of suspension or expulsion) pursuant to the Discipline Code (Policy 10510); the loss of technology and/or BYOD privileges; temporary confiscation of the device; and/or Referral to law enforcement authorities. A personal electronic device that is used to violate either the law or a school rule shall be subject to search when permitted by law.

Wireless Access

Are students required to use the WCSD guest wireless (WiFi) network to access the Internet?

Yes. When a student brings his or her own technology device to school and the student needs to access the Internet or online resources, the student is required to login to and use the WCSD guest wireless network. The student is NOT allowed to create or join unauthorized wireless or wired networks to bypass WCSD's filtered wireless network. Some examples of activities that are NOT allowed:

- × Using a personal data plan, such as through a 3G/4G connection.
- × Connecting a personal mobile device to the WCSD wired network (Ethernet.)
- × Creating a wireless access point, wireless router, or open network on a personal mobile device.

Students may connect one device to the WCSD guest wireless network at a time.

Are student-owned devices subject to Internet filtering?

Yes. After logging in to the WCSD guest wireless network, the student's personal technology device will have the same filtered Internet access as district-owned devices. The Children's Internet Protection Act (CIPA) requires all public schools to filter Internet access. Requiring students to utilize WCSD guest wireless network on their personal devices allows the district to comply with CIPA: <http://www.fcc.gov/guides/childrens-internet-protection-act>

Can students print to district printers from their personal mobile devices?

No. Printers are on a different network, so they will not be accessible for use from personal mobile devices.



*For instructions on connecting a student-owned mobile device to the WCSD guest wireless (WiFi) network, please see the **BYOD Student Instructions: Connect to WCSD guest WiFi** document.*

Technical Support & Charging Battery

What should students do if they have a technical issue with their personal mobile devices?

Warren County School District teachers, staff, and Technology Department will NOT be able to provide technical support or troubleshooting advice to students on using personal mobile devices or connecting them to the WCSD guest wireless network. **If students bring a personal mobile device to school, they are expected to know how to operate the device on their own.** A student who is having trouble using or connecting his/her personal mobile device should consult the device's owner's manual for help with the issue.

Are students allowed to charge their personal mobile devices at school?

Students who choose to bring a personal mobile device to school should ensure that the device has a **fully-charged battery at the beginning of each day.** Students may be allowed to charging their personal device in the classroom **at the teacher's discretion.**

Liability for Theft, Loss, Damage, or Charges

What can students/parents do if a student's personal mobile device is stolen, lost, or damaged at school?

If a student's personal mobile device is stolen, lost, or damaged by another student, the student should contact an administrator (principal, or assistant principal) to make him or her aware of the offense. **Warren County School District will not be responsible for any theft, loss, or damage to a student's personal mobile device or to content on the personal mobile device while the device is at Warren County School District or connected to the WCSD guest network.** It is

important to report the theft, loss, or damage to a school administrator so that the device can be returned to you if it is turned in, but the administration will not be able to investigate each theft, loss, or damage.

Warren County School District will not be held liable for the content already existing on a student's personal mobile device, such as pictures, movies/videos, music, lyrics, games, etc. Warren County School District is not responsible for any charges that may occur from the student accessing other connections, such as a student's 3G or 4G data connection, downloading paid apps or software onto a student's personal device, or text messaging.

What are some ways students can keep their devices safe?

Students should keep their devices with them or locked in their lockers, when available. **Students are required to take their personal mobile devices home with them at the end of every day, or when they leave school for the day** (i.e. leave early for an appointment or an event) **to keep the device safe and to recharge its battery.** Students are encouraged to:

- ✓ Record your device's manufacturer, model, and serial number. Keep this information at home where you can find it later if you need it.
- ✓ Clearly label all personal mobile devices, peripherals, and accessories (e.g. cables, headphones) with the student's first and last name.
- ✓ Protect tablets and smart phones with durable cases to protect them from accidental drops or while being carried in a backpack.
- ✓ Carry laptops, netbooks, and other devices in a cushioned bag designed for protecting them.
- ✓ Consider installing tracking software or apps that can help locate the equipment if it is stolen.
- ✓ If you plan to leave your personal mobile device in your school locker during the day, purchase a lock for your locker. Ensure that the locker door is fully closed, that the lock is fully locked, and that your locker key or combination is not accessible to others.