



Policy: 10615  
August 31, 2021

WARREN COUNTY SCHOOL DISTRICT PROCEDURE: 10615-005  
COVID-19 HEALTH AND WELLNESS: FACE COVERING

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**Administrative Procedure:**

In the wake of COVID-19 Pandemic, specific health and wellness procedures will be implemented at the start of the 2021-2022 school year.

**Definitions:**

Face Covering means covering of the nose and mouth with material that is secured to the head with ties, straps, or loops over the ears or is wrapped around the lower face. A “face covering” can be made of a variety of synthetic or natural fabrics, including cotton, silk, or linen.

Alternative to a “face covering” may include a plastic face shield that covers the nose and mouth, extends below the chin and to the ears, and leaves no exposed gap between the forehead and the shield’s headpiece.

School Entity means any of the following:

- (1) A public PreK-12 school.
- (2) A brick and mortar or cyber charter school.
- (3) A private or parochial school.
- (4) A career and technical center (CTC).
- (5) An intermediate unit (IU).
- (6) A PA Pre-K Counts program, Head Start Program, Preschool Early Intervention program, or Family Center.
- (7) A private academic nursery school and locally-funded prekindergarten activities.
- (8) A child care provider licensed by the Department of Human Services of the Commonwealth.

**Specific Guidelines**

I. Face Covering

Each teacher, child/student, staff, or visitor working, attending, or visiting a School Entity shall wear a face covering indoors, regardless of vaccination status, except as set forth in Section 3 of the Order of the Acting Secretary of the Pennsylvania Department of Health Directing Face

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The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mr. Gary Weber, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

Coverings in School Entities (Reference WCSD policy10615 Face Covering procedure Specific Guidelines, II Exceptions to Face Covering Requirement).

## II. Exceptions to Face Covering

### Accommodation – Alternative to Face Covering

The parent/guardian shall complete the Face Covering Accommodation Request and return to:

Warren County School District, Central Office  
c/o Director of Office of Pupil Services  
6820 Market Street  
Russell, PA 16345  
Fax 814-757-8536

A Face Covering Accommodation, as defined by the Order of the Pennsylvania Department of Health Directing Face Covering in School Entities, includes alternatives to a face covering, including a face shield, should be exhausted.

### Exclusion

The District will initiate its Child Find obligation to comply with Chapter 15/Section 504 and Chapter 14.

## III. Face Covering Daily Bulletin

The Superintendent's Office, and/or assigned designee, will share a district Face Covering roster DAILY update with the school principal.

Prior to the start of each school day, the principal will create a COVID-19 Face Covering Daily Bulletin. The principal will distribute the COVID-19 Daily Bulletin to all certificated building personnel.

The principal will post the COVID-19 Daily Bulletin in the designated Teams folder prior to the end of each work day when the Face Covering waiver roster is updated.

## IV. Students with Disabilities

The child's IEP or 504 team will meet to discuss further accommodations or revisions the child may need related to mask-wearing and/or other COVID-19 related matters. The School District may request that the team convene for this purpose.