WCSD Online Learning Plan
2020-2021 School Year

Option 2
K-12 Parent Guide
2020-2021 WCSD Parent K-12 Option 2 Online Learning Guide

A Warren County School District learning plan will be put into place related to training for students and professional development for staff in regards to the online learning platform that would be used if any of the following scenarios would take place during the 2020-2021 school year.

- Full time online learning to begin the school year for Virtual Academy students.
- Full time online learning in the case of an outbreak and all students need to go online. The Virtual Academy platform will be used for all K-5 students and K-12 specials.

Kindergarten through 12th Grade

Kindergarten through 12th grade students who choose Option 2 at the beginning of the school year will have Warren County School District teachers backing Virtual Academy courses.

If the Warren County School District schools shut down, students who were currently within the brick and mortar buildings may enter into Option 2.

The online instructional delivery method for students in Grades K-12 will be the Warren County School District Virtual Academy.

The difference between Option 2 and Option 3 is the flexibility of working within the Virtual Academy courses at various times of the day and evening hours. Virtual Academy teachers will be made available during the regular school day for assistance and progress monitoring. Additionally, tentative live lessons will take place for the following:

- Elementary: 3 to 5 live lessons weekly
- Middle Level: 2 live lessons weekly
- High School: Once per unit

The following procedures will take place for all students:

SCHEDULING

1. Students will complete an application with the Virtual Academy in order to be registered within the Virtual Academy and Option 2. The survey should still be completed in addition, showing which option is chosen for each child.
   a. Here is a link to the online Virtual Academy application:
      https://forms.office.com/Pages/ResponsePage.aspx?id=5H8HhE0j_EmCsJyTTTqn4gO8q9Qb--RKtrLAj0tAHsRUOTIDQ1JKOEVXN0JTN1dVOEZVMFo5SU5HQi4u
2. Once the Virtual Academy application has been completed, phone calls will be made starting in August to schedule meetings for any needed equipment pick-up, scheduling of HS courses, and paperwork that needs to be signed. If there is no way a family cannot meet in person, we will make arrangements to meet their needs. All precautions will be taken to safely meet with families. There will be elementary, middle school, and high school virtual trainings for the families.
INSTRUCTIONAL DELIVERY

3. Courses will be backed by Warren County School District Virtual Academy teachers. Course progress monitoring will take place weekly.

4. Live lessons are tentatively scheduled for the following:
   a. Elementary: 3 to 5 live lessons weekly
   b. Middle Level: 2 live lessons weekly
   c. High School: Once per unit
   d. Teachers are available for live lessons as needed during 8-3

GRADING and ASSESSMENTS

5. Parents and students will be provided information from the Virtual Academy Team on how to check grades and monitor student time within their coursework.

6. Grading and progress monitoring will be done by the virtual teacher. Grades reported within the Virtual Academy will be made available to you via a report from the Virtual Academy grading system and entered into the Warren County School District grading system at midterms and at the end of each nine weeks.

7. If you need further assistance with your child’s grades, please contact your virtual teacher or home building principal.

STUDENT ATTENDANCE

8. A homeroom/advisory teacher will progress monitor students online time within the Virtual Academy on a weekly basis. Attendance will be comprised of system time, live lesson time, and an instructional activity time log.

PARENT COMMUNICATION

9. Teachers will ensure parents and students know how and when to contact them for support by posting contact information on the course landing page.

SCHOOL COUNSELORS

10. There is a Virtual Academy School Counselor available for academic, behavioral and social-emotional supports. Please contact the Virtual Academy Principal for additional information.

ACTIVITIES

11. Students will still have access to all of their brick and mortar clubs, activities, and sports if they are being run during the 2020-2021 school year.